



ST. MARK Catholic School

9972 Vale Road Telephone 703-281-9103
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Full-Week Extended Day Contract 2023-24

During the 2023 – 2024 school year, Extended Day Care (EDC) will be available to students in grades K-8 on a contracted basis. Three full-week EDC options are available to families. EDC payments will be billed through FACTS.

EDC begins on Tuesday, September 5, 2023 and is open Monday through Friday from 7:00 am until 8:30 am in the morning and 3:30 pm until 6:00 pm (12:30-6:00 pm on early dismissal days) while the school is in session with the following exceptions:

- ½ day, December 15 (beginning of Christmas Break) NO AFTERNOON EDC
- ½ day, March 28 (beginning of Easter Break) NO AFTERNOON EDC
- ½ day, May 24 (Friday before Memorial Day) NO AFTERNOON EDC
- ½ day, Last day of school (dependent on snow days) NO AFTERNOON EDC

FEES (amounts are per child):

K-8 Morning & Afternoon (includes Half Days)	\$6,360 Annual (\$636 if divided over 10 months)
K-8 Afternoon Only (includes Half Days)	\$4,600 Annual (\$460 if divided over 10 months)
K-8 Morning Only	\$2,480 Annual (\$248 if divided over 10 months)

EDC staffing decisions and year-long budgetary commitments are made based on contracted enrollments. Because we are responsible for honoring those staffing commitments, even if we are directed to close our school and continue our instruction online for intermittent periods of time, families will be expected to fulfill their EDC obligation. If the K-8 school is closed for more than 31 calendar days in a row, then you will be refunded 50% of any fees paid during that closure on a pro-rated basis, and will not be charged again until in-person classes resume.

Additionally, due to the same staffing and budgetary commitments, if you choose to withdraw your child(ren) from EDC at any time, you will still be responsible for paying the entire contracted amount for the year. If a family is required to move out of state during the school year, an entire month’s payment is due for any month or part of a month that a child attends, and any EDC fees paid up to that point are non-refundable, but any EDC fees due for future months will not be charged.

Family name (please print or type): _____

Child(ren) attending:

_____ Grade: ____ Option (circle or bold): Morning & Afternoon / Afternoon Only / Morning Only

_____ Grade: ____ Option (circle or bold): Morning & Afternoon / Afternoon Only / Morning Only

_____ Grade: ____ Option (circle or bold): Morning & Afternoon / Afternoon Only / Morning Only

_____ Grade: ____ Option (circle or bold): Morning & Afternoon / Afternoon Only / Morning Only

I agree to pay the total fees for EDC services as noted above, as well as abide by all EDC policies presented in the Parent-Student Handbook. I authorize the charge(s) be made from my FACTS account by ST. MARK Catholic School.

Parent/Guardian Name (printed) _____

Parent/Guardian Signature _____ Date _____